



## CENTRE FOR INTERNATIONAL AFFAIRS

**PROGRESSION**  
 DEGREE ~ MASTER (    )  
 MASTER ~ PHD (    )

OFFICE USE ONLY :

COLLECTED BY :  
 SUBMISSION DATE :  
 PAYMENT AMOUNT :

<b>NAME</b>	:	
<b>PASSPORT NO</b>	:	
<b>COUNTRY</b>	:	
<b>COURSE</b>	:	
<b>POSTAL ADDRESS (origin country)</b>	:	
<b>CONTACT NUMBER (HOME)</b>	:	
<b>PHONE NUMBER (MALAYSIA HP)</b>	:	
<b>DATE OF ISSUE (passport)</b>	:	
<b>DATE OF EXPIRY (passport)</b>	:	
<b>EMAIL ADD</b>	:	
<b>STUDENT PASS EXPIRY DATE</b>	:	
<b>NAME OF PREVIOUS COLLEGE/UNIVERSIT</b>	:	

Below are the requirements for student pass application.

- 1) **One photocopy of passport (details page/front page) - colour**
- 2) Two photocopies of passport (all the pages) - Check the sample attachment the back of this form
- 3) Two photocopies of Old Offer Letter
- 3) Two photocopies of New Offer Letter
- 4) Three Passport size photos (**White Background**)
- 7) Two photocopies of Certificate / Exam Transcript
- 8) Original document of Medical Check Up Report from UniMAP Medical Centre (EMGS Forms)
- 9) One photocopy of Medical Check Up Report from UniMAP Medical Centre (EMGS Forms)
- 10) Original passport
- 11) Payment is subject to change (Based on EMGS charges)- Payment must be made as follows:  
 EMGS MAYBANK ACC NUMBER - **514057662341**
- 12) Fees : RM 310.00 (including two special passes, sticker and personal bond stamping)- Cash payment at CIA counter.  
 Receipt will be issued upon payment.

- \* **If the latest date of entry is on the old passport, please provide copy of the old passport.**
  - One photocopy of passport (details page/front page) with colour.
  - Two photocopies of passport (all the pages)- Check the sample attachment at the back of this form
- \* **If your passport is valid less than 18 months, you are required to renew your passport.**
- \* **Please note that the above requirements are subject to change.**

**YOU ARE ADVISED TO SUBMIT ALL THE COMPLETE DOCUMENTS 3 MONTHS BEFORE STUDENT PASS EXPIRY DATE.**  
**ANY ACTION TAKEN BY THE IMMIGRATION AUTHORITIES ON A DELAY OF YOUR COMPLETE DOCUMENTS SUBMISSION TO VISA UNIT IS AT YOUR OWN RESPONSIBILITY.**